

**Keene Public Library Long Range Planning Committee**  
Monday, May 17, 2021, 4:30 pm – 6:00 pm

**1. Roll Call**

Chair Alexander read the statement explaining how Emergency Order #12, issued by the Governor of the State of New Hampshire, pursuant to Executive Order #2020-04, gives authority for public meetings to be held remotely and shared information about how members of the public can listen and share comments. Roll call attendance was taken, present were: Chair Jennifer Alexander, Yves Gakunde, Chuck Prigge, and Library Director Marti Fiske. Chuck Redfern was not present.

**2. Drafting of Strategic Plan Language**

The process used and language drafted at the May 10, 2021 meeting was reviewed. Everyone was reminded that the written structure of the strategic plan would deviate from the 2011-2016 plan in that strategies for reaching goals and accountability/reporting measures would not be attached to the goals. The rationale behind this was to allow library staff to best determine how goals would be met and a paragraph about accountability/reporting had been added to the body of the general strategic plan language.

Committee Member Yves Gakunde shared language he drafted for goal 3: “Celebrate Diversity: Cultural Awareness” combined with “Accessibility for All” and “Social Services.” The language was added to the draft strategic plan, and the committee members revised the language to reflect the needs identified by the SWOT analysis process, and the service goal language was merged into one goal.

The final strategic plan was reviewed by the committee, and all felt satisfied with the language drafted. (Note: attached is a copy of the draft final plan.)

Library Director Marti Fiske plans to bring the draft to the next staff meeting for staff review. Once the staff has added their input, the draft plan will be brought to the regular, May, full board Trustee meeting for discussion and possible approval.

**3. Adjourn**

Chair Alexander adjourned the meeting at 6:02p.m.

Respectfully submitted by,  
Jennifer Alexander