

**Keene Public Library**  
**Building and Grounds Committee**  
**Meeting held June 10 at 1:00 PM (DRAFT)**

Members present: Paul Henkel, Scott Martin, Susan Bloom and Kathleen Packard

Minutes from our prior meeting were approved.

**Maintenance** – The elevator by the staircase to the children’s area is out of service and awaiting parts. Visitors are being guided to the other elevator.

**AV Improvements** - The Board last month voted to purchase an Allen and Heath QU-16C Digital Mixer for up to \$3000. The Allen and Heath QU-16C Digital Mixer was not available and an equivalent one was selected by Nik Morton. Microphones had previously been voted. A purchase order has been placed.

QTY	B&H Number	Price	Total Price
3	AUATW2120BI	379.00	1,137.00
ATW-2120bi Wireless Handheld Microphone System (bl: 487.125 to 506.500M Hz)			
1	ALAHQU16C	2,199.99	2,199.99
Qu-16C Rackmountable Digital Mixer (Chrome Edition)			
2	SHSM58LCBK	109.99	219.98
SM58 Handheld Dynamic Microphone Kit (Black Cable & Windscreen)			
2	SHSM58LC	99.00	198.00
SM58-LC Cardioid Dynamic Microphone			
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Total	\$3,754.97		

**Tree replacement** - An apple tree near the SE corner of the library has prominent dead limbs. It needs replacement. The arborist Frank Grano has advised that Parks and Rec staff are free to trim it, but he would not advise that we invest in professional trimming. Paul Henkel contacted NH Extension Service to ask for a suggestion of a modest size tree.

Matt Kelly of NH Extension Service said he would recommend either replacing the failing crabapple with another disease resistant crabapple or one of the following

- alternate-leaf dogwood (also known as pagoda dogwood, <https://plants.ces.ncsu.edu/plants/cornus-alternifolia/or>)
- eastern redbud (<https://www.arborday.org/trees/treeguide/TreeDetail.cfm?ItemID=912>)
- serviceberry (also known as juneberry or shadbush, <https://www.arborday.org/trees/treeguide/treedetail.cfm?itemID=919>)

He said that all three are small trees that have attractive flowers and foliage. The crown of the eastern redbud tends to spread a bit wider than the dogwood. During discussion, preference for a pink flowering tree such as another crabapple was expressed.

**Lockers** – Susan Bloom said the lockers must be installed and the grant provider must be invoiced by July 31.

**Safety** – Scott Martin said the safety improvements required by the State of NH inspector will cost \$5K to \$8K. There is a 90 day window and more than 30 days are past. Scott is working to rapidly comply. One improvement will be providing a directional exit sign in the corridor west of Cohen Hall, so the egress path is clear.

There is a **low contrast variation in riser height in Cohen Hall** where tripping could occur. Staff plans to purchase portable stanchions and velvet ropes which will be stored nearby and put in place as indicated by the event.

There are **low profile wooden guides along the floor at the entrances to the Putnam Atrium** that may be a tripping hazard. Large plants will be positioned to guide visitors away. Sally Stevenson, employed by First In Sight (formerly NH Association for the Blind), is accustomed to helping low vision individuals improve their home environment and otherwise cope. Sally met with Marti Fiske and Susan Bloom. The above actions are in line with her suggestions. If the stanchions and plants cannot be funded within City budget, it is suggested the costs be brought to the June Board meeting so these safety improvements are promptly completed.

Scott Martin plans to email out a “snapshot” showing us what is in view of the security camera. (Note: We received this by email an hour after the meeting ended. See below.)



**Sharing Box** – Susan Bloom reported the sharing box is being extensively used and refilled.

**Next meeting: 10 AM Friday August 19.** (In the Fall we anticipate generally meeting on Friday at 11:30 AM.)

Paul Henkel, Chair